

www.victoryvenue.nz

VICTORY

VENUE





VICTORY

BOOKING FORM



HIRER INFO

Name(s):

Mobile:

Email:

Address:

City:

Postcode:

Bank account for invoice payments: 06 0729 0925825 00

Account Name. Readland Investments

Reference for payments: Your name

Scan and return this form via email

VICTORYVENUE.NZ | admin@victoryvenue.nz | 0274 537 803

Victory Venue being the trade name of Readland Investments Trust

EVENT INFO

Date of Event:

Event Set Up Time:

Event Pack Down Time:

Type of Event and Special Requirements:

PRICING

Hire Cost (includes deposit):

Non-refundable deposit:

Additional Costs:

Your bank details for the bond return

Bond: \$500

Acc Name.

Acc No.

The logo for 'Victory Terms' is centered at the top of the page. It consists of a black trapezoidal shape with a white border. Inside the shape, the word 'VICTORY' is written in a bold, white, sans-serif font on the top line, and the word 'TERMS' is written in a smaller, white, sans-serif font on the bottom line.

VICTORY TERMS

Victory applies conditions on the use of the venue at its discretion. These terms and conditions may be varied at any time in consultation with the hirer.

In the event of a natural event outside of our control, Victory reserves the right to cancel or postpone this event.

The bond or part thereof will be retained should terms and conditions be breached.

To follow are the conditions which must be met as terms of this contract;

1. A health and safety notice must be given to your guests, particularly notifying them of the alcohol ban on the inner city streets. This could be via written notification prior to the event.
2. Access dates and times to the venue is noted on the booking form, and permitted for the purposes given only.
3. An Alcohol Management Plan is recommended as Victory does not carry a Liquor Licence. All Palmerston City Council bylaws must be adhered to.
4. The venue must be tidied by the time specified for pack-down in the booking form. This includes but is not limited to the removal of all rubbish, making good any damage, removing all hired equipment from the site. Victory supply cleaning of the venue as part of this agreement, however extreme cleaning such as cleaning up breakages, excrement or other extraordinary situations will incur additional cleaning charges. It is possible to contract out of the recycling removal, please see the schedule of fees for this.
5. Consumables supplied by Victory must be used appropriately for the event, excessive use or removal of unused toilet paper, hand towels, hand soap or any cleaning supplies will be deducted from the bond.
6. Should the event involve confetti this should be restricted to real flower petals or rice.



7. Palmerston North City Council noise regulations must be adhered to. In line with good neighbour principles amplified or excessive noise volume must be reduced at 11:00pm and cease at 12:30am. In the event of complaints or disputes Victory reserves the right to require noise to be reduced.
8. Vehicles must not be parked at the rear of the building, unless by express permission of Victory for limited vehicles and time as specified in that separate agreement.
9. Any chattles used by the hirer in agreement with Victory must be returned to their original position and treated appropriately.
10. Date reservation will not be made until the booking form and non-refundable booking fee are received.
11. All fees must be paid in full 1 month prior to the event.
12. Insurance of any vehicles, equipment or property brought onto site are the responsibility of the hirer.
13. Victory must be supplied with the contact details of any contractors engaged by the hirer no later than 7 days prior to the event.

HIRER

I have read and agree to the above terms and conditions.

Signature

Date

Name

VICTORY

PRICING

MONDAY-THURSDAY

Short Venue hire (8.30am-12noon or 1.00-5.30pm or 6-10.30pm) \$460

Long Venue hire (8.30am-5.30pm or 1.00-11.00pm) \$800

Multi-day (e.g. Monday 1pm to Wednesday 11am) \$1,550

FRIDAY-SUNDAY

Long Venue hire (1pm-11.00am next day) \$1,150

Multi-day (e.g. Friday 1pm to Sunday 11am) \$2,300

ADDITIONAL ITEMS

Table cloths - white damask \$20 each

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Napkins - white damask \$3 each

White High Filigree Candelabra \$20 each

Low banquet candelabra \$30 each

Black wooden chiavari chairs \$8 each

Tiffany Blue Cake Stands \$30 each

VICTORY APARTMENTS

Victory 1 (sleeps 10) \$220 per night for up to 4 guests plus \$40 per person per night over 4 guests, plus cleaning charge of \$70

Victory 3 (sleeps 5) \$220 per night for up to 4 guests plus \$40 per person per night over 4 guests, plus cleaning charge of \$55

All Victory Venue pricing is inclusive of GST
No surcharge for weddings

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